**NHS Golden Jubilee**

**Meeting: NHS Golden Jubilee Board**

**Meeting date: 29 May 2025**

**Title: Health and Safety Annual Report**

**Responsible Executive/Non-Executive: Jonny Gamble, Director of Finance**

**Report Author: David Wilson, Head of Health and Safety**

**1 Purpose**

**This is presented to NHS Golden Jubilee Board for:**

* Approval

**This report relates to a:**

* Legal Requirement
* Local Policy

**This aligns to the following NHS Scotland quality ambition(s):**

* Safe
* Effective
* Person Centred

**This aligns to the following NHSGJ Corporate Objectives:**

* Leadership, Strategy and Risk
* Optimal Workforce
* Culture, Wellbeing and Values

**2 Report summary**

**2.1 Situation**

This report provides a summary of principal activity and outcomes relating to the promotion and management of health and safety within NHS Golden Jubilee (NHSGJ) during the financial year 2024/2025.

The report summarises the prevailing legislative framework within which health and safety concerns are managed and addressed and outlines the local governance arrangements that underpin health and safety management within NHSGJ.

**2.2 Background**

This report is submitted in line with the requirement for specialist services to provide an annual report on activity. This report supplements the ongoing quarterly update reports that are presented via the agreed Health and Safety governance route. This annual report aims to provide assurance as well as a framework to build on for future years. This report builds on the collaborative working between staff and other partner agencies over many years whilst cerebrating successes, as well as learning from issues for future development and continuous improvement

**2.3 Assessment**

The annual report is designed to support the health and safety management system by providing an overview of key activity.

**2.3.1 Quality/ Patient Care**

Ensuring we deliver safe patient care.

**2.3.2 Workforce**

Ensures we provide staff a safe working environment in accordance with NHS Staff Governance Standards.

**2.3.3 Financial**

In accordance with SFIs and existing resources.

**2.3.4 Risk Assessment/Management**

This aligns with the overarching health and Safety entry on strategic risk register.

**2.3.5 Equality and Diversity, including health inequalities**

EQIA undertaken for each policy.

**2.3.6 Climate Emergency and Sustainability**

N/A

* + 1. **Communication, involvement, engagement and consultation**

The Board has carried out its duties to involve and engage external stakeholders where appropriate:

State how his has been carried out and note any meetings that have taken place.

* Corporate Health and Safety Forum, 31 March 2025
* Clinical Health and Safety Forum, 2 April 2025
* Health and Safety Committee, 15 April 2025
  + 1. **Route to the Meeting**

This has been previously considered by the following groups as part of its development. The groups have either supported the content, or their feedback has informed the development of the content presented in this report.

* Corporate Health and Safety Forum, 31 March 2025
* Clinical Health and Safety Forum, 2 April 2025
* Health and Safety Committee, 15 April 2025
* Staff Governance and Person Centred Committee, 1 May 2025

**2.4 Recommendation**

The report within Appendix 1 is submitted at this meeting for:

* Approval

1. **List of appendices**

The following appendices are included with this report:

* Health and Safety Annual report 24/25